

# Madeline Chanfrau

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## EDUCATION

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### Davidson College

*Bachelor of Arts, English, Minor in Gender & Sexuality Studies*

Davidson, NC

August 2019-May 2023

- GPA: 3.70
- Relevant Coursework: Literary Analysis, Early British Literature & Media, Feminist & Queer Theories, Caribbean Literature, TV Queer Representations, African American Literature & Film, Disability in Literature and Art, Forms of Fiction, Desire
- Awards: Gale Gibson Prize for Scholarly Writing, English Department (Second Place, Tied)
- Grants: Staley Grant, Spring Break International Travel, The Chaplains' Office

### University College London

*IFSA—Butler University*

London, U.K.

September-December 2021

- Select Coursework: Modern Period II, Shakespeare, Modern & Contemporary Art in London

## WORK EXPERIENCE

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### Writing Program at Davidson College

*Research Assistant*

Davidson, NC

September 2022-May 2023

- Evaluated writing assignments in Davidson College course syllabi from Fall 2016 to Spring 2023
- Created coding terms for assignment types and input into Google Sheets
- Coordinated monthly in-person progress meetings with Writing Program Director and fellow research assistant

### W.W. Norton & Company

*Trade Publicity Intern (Remote)*

Daytona Beach, FL

June-August 2022

- Curated media lists for *A Minor Chorus*, *The Critic's Daughter*, *Egg*, *The Devil's Element*, *The Family Izquierdo* and more trade titles
- Drafted and edited press releases, galley letters, and author Q&As in Word
- Communicated daily with Trade Publicity VP and Associates through Outlook, Teams, and Zoom

### Chanfrau & Chanfrau: Attorneys and Counselors at Law

*Research Intern*

Daytona Beach, FL

May-August 2020

- Assisted with internal and external communication by handling phone calls and emails
- Performed legal research and synthesized findings in daily reports
- Reviewed and filed documents to be used for client meetings and court correspondence

## LEADERSHIP & INVOLVEMENT

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### Academic Access & Disability Resources Office

*Note-taker*

Davidson, NC

January 2023-May 2023

- Selected as a volunteer note-taker by the Academic Access & Disability (AADR) Resources Office
- Transcribed notes from ENG 111-A: African American Literature & Film to be used by disabled students for academic success in the class
- Edited Word documents to ensure readability and accessibility and uploaded to AADR platform, Accommodate, each Friday

### Rusk Eating House (On-Campus Philanthropic Organization)

*Junior Class Representative*

Davidson, NC

February 2022-May 2022

- Represented the interests and concerns of the Junior class to the Rusk executive board in weekly meetings
- Assisted executive board members with planning and promoting in-house activities including formal events and supply drives
- Increased member engagement by opening communication with Junior class members through GroupMe, Outlook, and personal telephone

## SKILLS

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- **Technical:** Microsoft Office Suite; Google Suite; Wordpress; Cision; Quickview
- **Language:** Spanish (conversational)
- **Core Competencies:** Independent Research, Organization, Written and Verbal Communication, Creativity, Time Management, Social Media Fluency

## RECENT READS

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- *There There*, Tommy Orange; *Six of Crows*, Leigh Bardugo; *A Streetcar Named Desire*, Tennessee Williams